

EXECUTIVE COMMITTEE MEETING
Conference Call
January 12, 2011

The Executive Committee of the Northwest Kansas Library System met on January 12, 2011, via conference call. Chair, Mona Coupal, called the meeting to order at 3:01 PM.

Present for the meeting were Mona Coupal, Chair; Nancy Saddler, 1st Vice Chair; Mary Luehrs, 2nd Vice Chair; Karen Gillihan, Secretary; Mary Prickett, Treasurer; Stephanie Brock, Sharon DuBois, Marcia Hickert, Jodee Reed, and Helen Rhodes members at large. Staff members present were Leslie Bell and George Seamon.

MINUTES, APPROVAL OF

Mary Luehrs MOVED, with a second from Karen Gillihan, to approve the minutes of the December 8, 2010, meeting as submitted. The motion carried.

BILLS AND FINANCIAL REPORT, APPROVAL OF

Sharon DuBois MOVED, with a second from Nancy Saddler, to approve the financial report and to pay the bills. The motion carried. The checks used were numbered 6958-7007. Check 6976 was voided.

DIRECTOR'S REPORT

Leslie Bell reported that the system office opened late and closed early on Monday, January 10, and opened late on Tuesday, January 11, due to inclement weather. Leslie also reported that she contacted Rob Lawson, City Administrator for the City of Norton, regarding the renewal of the system office lease. Mr. Lawson will take the lease renewal to the next city council meeting for consideration.

OLD BUSINESS

Health Insurance Options Report

The NWKLS group agreed to change health insurance plans to an option that would increase coverage and premiums. The new premiums fall within the amount set for the Cafeteria Plan.

Other

Workshop Fees for Non-System Members

Leslie Bell reported that workshop fees for Non-System Members were slated to increase to \$100.00 this year and felt that the Executive Committee should reexamine the increase. The Executive Committee agreed to keep the workshop fee at \$75.00 for 2011.

NEW BUSINESS

GAAP Waiver, Approval of

Mary Prickett MOVED, with a second from Helen Rhodes, to approve the GAAP Waiver. The motion carried.

Financial Depository Institutions, Approval of

Mary Prickett MOVED, with a second from Sharon DuBois, to approve First Security Bank and Trust Company, First State Bank, and Almena State Bank as the NWKLS Financial Depository Institutions. The motion carried.

Determine Location and Time of Future Meetings

The Executive Committee agreed to continue to meet at Pioneer Memorial Library in Colby at 3:00 PM.

Committee Appointments—Mona Coupal

Planning Committee includes Karen Gillihan, Chair; Stephanie Brock, Sharon DuBois, Melany Wilks, and Mona Coupal. Budget Committee includes Nancy Saddler, Chair; Mary Luehrs, Marcia Hickert, Cathy Sherfick, and Mona Coupal. Policy Committee includes Mary Prickett, Chair; Helen Rhodes, Jodee Reed, Bette James, and Mona Coupal.

Schedule Meeting of Planning and Budget Committees

The Planning Committee will meet at 12:30 PM on Wednesday, February 9, 2011. The Budget Committee will meet at 2:00 PM on March 9, 2011. Both meetings will be held at Pioneer Memorial Library before the scheduled Executive Committee meeting.

Cataloger Transitioning to Part-Time

Aurelia Jackson has temporarily gone to part-time status.

Children and YA Year Round Programming Grant, Options for

NWKLS received 5 viable applications for the Year Round Programming Grant. According to grant guidelines, the 5 libraries would split the \$2000.00 available for the grant. Sharon DuBois MOVED, with a second from Mary Prickett, to pay each library \$250.00 from the grant and reserve \$750 to establish library policy grants for 2011. The motion carried.

OTHER

No other new business was proposed.

ADJOURNMENT

Helen Rhodes MOVED, with a second from Sharon DuBois, to adjourn the meeting. The motion carried. The meeting was adjourned at 3:48 PM.

Chair

Secretary