

EXECUTIVE COMMITTEE MEETING

June 8, 2011

The Executive Committee of the Northwest Kansas Library System met on June 8, 2011 at Pioneer Memorial Library, Colby, Kansas. Chair, Mona Coupal called the meeting to order at 3:06 PM.

Present for the meeting were Mona Coupal, Chair; 1st Vice Chair, Nancy Saddler; Mary Luehrs, 2nd Vice Chair; Karen Gillihan, Secretary; Mary Prickett, Treasurer; Stephanie Brock, Sharon DuBois, Marcia Hickert, and Jodee Reed members at large. Helen Rhodes was absent. Staff members present were George Seamon and Mary Boller.

MINUTES, APPROVAL OF

Sharon DuBois MOVED with a second from Mary Luehrs, to approve the minutes of the May 11, 2011 meeting as submitted. The motion carried.

BILLS AND FINANCIAL REPORT, APPROVAL OF

George Seamon presented the report.

Karen Gillihan MOVED with a second from Jodee Reed, to approve the financial report and the pay the bills. The motion carried.

INTERIM DIRECTOR REPORT

George Seamon reported on the activities of the System and at the state level, including databases, automation grants, Overdrive, Talk Book, BCR and shared goals.

OLD BUSINESS

Report from Applicant Search Committee

Karen Gillihan MOVED with a second from Nancy Saddler to go into Executive Session for 10 minutes to discuss personnel matters related to non-elected personnel. The motion carried.

The meeting resumed in open session at 3:35 PM.

Karen Gillihan MOVED with a second from Jodee Reed to go into Executive Session for 5 minutes to discuss personnel matters related to non-elected personnel. The motion carried.

The meeting resumed in open session at 3:40 PM.

Karen Gillihan MOVED with a second from Nancy Saddler to offer the Director's position to George Seamon at the current Interim Director salary to be reevaluated at six months and close the application process. The motion carried. The Business Manager will inform the other applicant of the Committee's decision.

Approval of Signature Card for Banking Institutions

George presented signature card for signatures as discussed at the May 11, 2011 meeting.

NEW BUSINESS

Contract with ComputerPro, discussion

The Committee reviewed the contract with ComputerPro which ends on June 30, 2011. Sharon DuBois MOVED with a second from Karen Gillihan to change the contract to an hourly basis and remove the monthly stipend for travel reimbursement. The motion carried.

Approval of Deep Freeze expenses

The Committee discussed the different proposals. Mary Prickett MOVED with a second from Mary Luehrs to purchase the three year option with Deep Freeze and Anti-Virus for a total of \$5037.20. The motion carried.

Executive Committee meetings July, discussion

The July meeting will be by phone or ballot depending on the agenda.

Other

State Databases

The Committee discussed the funding of the statewide databases.

Sharon DuBois MOVED with a second from Karen Gillihan to contribute \$1,000 toward the statewide databases. The motion carried.

Talk Book

George discussed with the Committee the request for the System to house the Talk Book program for the State Library. Mary Prickett MOVED with a second from Jodee Reed to house the Talk Book program. The motion carried.

ARSL Grants

George discussed with the Committee the grants to attend ARSL in September 2011.

Nancy Saddler MOVED with a second from Mary Luehrs to offer a \$200 grant to assist with conference expenses. The motion carried.

ADJOURNMENT

Mary Prickett MOVED with a second from Nancy Saddler to adjourn the meeting. The motion carried. The meeting was adjourned at 4:46 PM.

Chair

Secretary