

EXECUTIVE COMMITTEE MEETING

January 11, 2012

The Executive Committee of the Northwest Kansas Library System met on January 11, 2011, at Pioneer Memorial Library in Colby, Kansas. Karen Gillihan, Chair; called the meeting to order at 3:08 PM.

Present for the meeting were Chair, Karen Gillihan; 1st Vice Chair, Sharon Dubois; 2nd Vice Chair, Mary Luehrs; Secretary, Nancy Saddler, Stephanie Brock, and Jodee Reed member at large. Treasurer, Helen Rhodes, Mona Coupal and Mary Prickett were not in attendance. Staff members present were George Seamon and Mary Boller.

BILLS AND FINANCIAL REPORT, APPROVAL OF

Mary Luehrs MOVED, with a second from Nancy Saddler to approve the financial report and to pay the bills. The motion carried.

DIRECTOR'S REPORT

George Seamon reported that NWKLS switched bookkeeping software from *Peachtree* to *Quick Books* per a recommendation from Mapes and Miller. George reported the progress of the E-book migration. Currently 8,000 plus books are being migrated from **Overdrive** to **Kansas Easy Library**. The only devices compatible at this time are Android and Apple. In the next couple of months Kindle, Nook, and other E-readers will be compatible. NWKLS is planning a TECH DAY for April to convey and share technology information with member libraries.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

Approval of GAAP Waiver

Sharon Dubois MOVED, with a second from Jodie Reed to approve the GAAP waiver for 2012. The motion carried.

Approval of Financial Depository Institutions

Nancy Saddler MOVED, with a second from Jodie Reed to approve First Security Bank and Trust and Almaena State Bank as the NWKLS financial depository institutions. The motion carried.

Discontinue 125 Cafeteria Plan

Sharon Dubois MOVED, with a second from Nancy Saddler to discontinue the 125 Cafeteria Plan for NWKLS employees with an effective date of December 31, 2011. The motion carried.

Determine the Location and Time for Future Meetings

The Board was invited to the system office for their February 8th meeting. All subsequent meetings will be held at Pioneer Memorial Library in Colby, Kansas at 3:00 p.m. unless otherwise decided upon by the Board.

Schedule Meetings of the Planning and Budget Committees

Planning committee will need to meet with the Chair, Mona Coupal before these meetings can be set. The Budget Committee will meet on February 8th following the regular Board meeting. The Policy Committee will meet at 12:30 p.m. on February 8th prior to the regular Board meeting. NWKLS existing policies will be sent to Nancy Saddler by George Seamon and then a time can be established for future meetings.

Other

Director George Seamon requested permission to meet with attorney, Mark Whitney to discuss possible 503 C status for NWKLS. George also wanted to be sure that the communication between himself and the Board was working for all members and that emailing the Board Packets was working for all the members. The Board also needed for George to supply them with a format for his six month evaluation. George will look into the ways this is conducted at other systems and get back to the Board with an evaluation tool.

ADJOURNMENT

Jodie Reed MOVED, with a second from Mary Luehrs, to adjourn. The motion carried. The meeting was adjourned at 4:20 PM.

Chair

Secretary